# Checklist for upgrade Logizian in single seat license and Teamwork Server to new version

This checklist helps you to prepare for upgrade your Logizian in single seat license and your Teamwork Server to new version, and make sure you won’t miss out the steps during the upgrade process. The complete upgrade procedures can be found at <http://knowhow.visual-paradigm.com/technical-support/upgrade-lz-single-seat-teamwork/>

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| --- | --- |
| Current version and build number of Logizian: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Current version and build number of VP Server: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| --- | --- | --- |
| **Step** | **Action Items** | **Completed?** |
| 1 | Download new Teamwork Server license key |  |
| 2 | Download new version of VP Server WebApp package |  |
| 3 | All user committed their local modifications |  |
| 4 | Backup existing VP Server, repository and database |  |
| 5 | Upgrade your VP Server to new version |  |
| 6 | Import new Teamwork Server license key to VP Server |  |
| 7 | Upgrade Logizian to new version |  |

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| --- | --- |
| Upgrade performed by: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Date: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |