

Checklist for upgrade single seat licensed Visual Paradigm and Teamwork Server to new version

This checklist helps you to prepare for upgrade your single seat licensed Visual Paradigm and your Teamwork Server to new version, and make sure you won't miss out the steps during the upgrade process. The complete upgrade procedures can be found at <http://knowhow.visual-paradigm.com/technical-support/upgrade-vp-single-seat-teamwork/>

Current version and build number of Visual Paradigm: _____

Current version and build number of VP Server: _____

Step	Action Items	Completed?
1	Download new Teamwork Server license key	<input type="checkbox"/>
2	Download new version of VP Server WebApp package	<input type="checkbox"/>
3	Backup existing VP Server, repository and database	<input type="checkbox"/>
4	Upgrade your VP Server to new version	<input type="checkbox"/>
5	Import new Teamwork Server license key to VP Server	<input type="checkbox"/>
6	Upgrade Visual Paradigm Client to new version	<input type="checkbox"/>

Upgrade performed by: _____

Date: _____